

## **Patient Rights and Responsibilities**

At Ankle and Foot Associates, we want to ensure you receive the best possible care and have a great experience every time you visit. We ask that you help us by understanding your rights and responsibilities as a patient.

### **Patient Rights**

*As a patient of Ankle and Foot Associates, you and your family have the right:*

- To considerate and respectful care, with recognition of your personal dignity.
- To access all of the healthcare services we provide, consistent with available resources and generally accepted standards.
- To refuse treatment to the extent permitted by law and to be informed of the consequences of such refusal.
- To privacy and confidentiality concerning your medical care and records, to the extent permitted by law.

- To approve or refuse the release of such information, except when release is required by law.
- To know the identity and professional status of the health care provider responsible for your care.
- To participate in decisions about your health care.
- To an easily understood explanation of the diagnosis, treatment and prognosis of your condition.
- To be informed of any complications, risks, benefits, and alternative treatments of accepting or refusing a course of care.
- To receive adequate information before making a decision regarding any offered experimental or research-level treatments.
- To participate or refuse to participate in experimental research.
- To receive care in a safe environment.
- To be informed of the facility's rules and regulations that relate to patient and visitor conduct.
- To report complaints, recommendations, or concerns to the Practice Manager.

### **Patient Responsibilities**

*As an Ankle and Foot Associates patient, you and your family are responsible for:*

- Providing accurate and complete information regarding your medical history.
- Being considerate of the rights of other patients and staff.
- Being respectful of other people's property.
- Complying with the medical plan, including follow-up care, agreed upon by you and your doctor.
- Letting your doctor know whether or not you understand the medical plan and what is expected of you.
- Maintaining your appointments, or informing us in a timely manner when an appointment can't be kept.
- Following the office rules and regulations, including no smoking rules and parking regulations.
- Supply information (to the extent possible) that the doctor's need in order to provide care.