

PRE-EMPLOYMENT APPLICATION

Puente Ready Mix Services, Inc.

PLEASE NOTE:
ANY MISREPRESENTATION OR OMISSION IN THIS APPLICATION CONSTITUTES DISHONESTY AND IS GOOD CAUSE FOR IMMEDIATE DISMISSAL.

Position Applied for _____ When could you begin work? _____ Today's Date _____

PERSONAL DATA

Name _____ First _____ Middle _____ Last _____ Social Security No. _____

Address _____ Number _____ Street _____ City _____ State _____ Zip Code _____ Phone _____ Area Code & Number _____

In case of emergency – notify: Name _____ Phone _____
Address _____

Have you ever been convicted of a felony? Yes No If Yes, explain _____

NOTE: A conviction will not necessarily disqualify an applicant from employment.

Do you have a valid Driver's License? (Drivers, Mechanics, Outside Salesman - only) Yes No License Number: _____ Class _____ Exp. Date _____

EDUCATIONAL RECORD

Circle last grade completed 1 2 3 4 5 6 7 8 9 10 11 12 Did you graduate? _____

Last High School attended _____ City _____ State _____

College, University, Business or Technical School _____ City _____ State _____

List other studies or Major Subjects pursued _____

Years completed _____ Degree _____ Typing Speed _____ Shorthand Speed _____ Business machines you can operate _____

PREVIOUS EMPLOYMENT

WORK RECORD				GIVE A COMPLETE RECORD OF ALL EMPLOYMENT AND REASONS FOR PERIODS UNEMPLOYED DURING PAST TEN YEARS. START WITH MOST RECENT EMPLOYMENT. CONTINUE ON REVERSE IF NECESSARY.										
LAST EMPLOYMENT FIRST		EMPLOYER'S NAME, ADDRESS, TELEPHONE NO. AND NAME OF LAST SUPERVISOR				LAST SALARY AND POSITION(S) HELD		REASON FOR LEAVING			VERIFICATION			
FROM	TO							LAI D OFF	DIS-CHARGE	QUIT		(OTHER EXPLAIN)		
MONTH	YEAR	MONTH	YEAR					Salary \$ Per						
				Employer 1. No. & Street _____ Phone No. _____ City, State, Zip Code _____ Supervisor _____				Position _____						
				Employer 2. No. & Street _____ Phone No. _____ City, State, Zip Code _____ Supervisor _____				Position _____						
				Employer 3. No. & Street _____ Phone No. _____ City, State, Zip Code _____ Supervisor _____				Position _____						
				Employer 4. No. & Street _____ Phone No. _____ City, State, Zip Code _____ Supervisor _____				Position _____						
				Employer 5. No. & Street _____ Phone No. _____ City, State, Zip Code _____ Supervisor _____				Position _____						

I hereby certify the facts set forth in this application are true and complete without omission or misrepresentation of material fact. I understand a falsified statement or an omission of a material fact on this application constitutes dishonesty and is sufficient cause for dismissal. I authorize any present or former employer, school or other person named hereon to give any information they may have regarding me, whether or not it is on their records. I hereby release any such employer or former employer and the company, school or other person named on this application from all liability for any damage whatsoever for issuing same. I understand and agree that any offer of employment is made contingent upon my taking and passing a job-related physical examination. Physical qualifications appropriate to the position applied for are required, and the extent of such examination shall be consistent with such qualifications. I understand that my application may be cleared through a bonding agency, including a request to the California Department of Motor Vehicles, Division of Driver's Licenses, for a list of all violations of the Motor Vehicle Code. I understand that employment at the Company is at-will and, therefore, that if employment is offered, I may either voluntarily quit or be terminated at any time with or without notice or cause.

Date _____ Signature of Applicant _____

TO BE FILLED IN BY OFFICIAL ENGAGING APPLICANT

PLEASE USE THE BACK OF THIS APPLICATION TO MAKE ANY COMMENTS CONCERNING YOUR BACKGROUND OR QUALIFICATIONS WHICH YOU BELIEVE MAY BE IMPORTANT.

S.C.R.M.C.A./S.C.R.P.A.
REV. 6/93

AN EQUAL OPPORTUNITY EMPLOYER