



# PAPUA NEW GUINEA

## Visa Requirements:

- Signed Passport valid for six months with at least one blank visa page.
- One visa application forms completed, signed, and typed or printed neatly.
- One passport sized photos 2" x 2" ONLY.
- Personal letter from traveler stating the purpose and places of visit (tourist visa).
- A letter of Financial Responsibility from your company in the U.S. (business visa).
- Invitation letter from hosting organization (business visa).
- Copy of flight itinerary from the travel agent or a copy of tickets (tourist visa).

## Processing Fees:

Processing Time:	American Visa of DC Fee:	Embassy Fee:	Fed Ex: Shipping Fee	TOTAL:
Ten Working Days Single Entry Tourist:	\$55	\$50	\$30	\$135
Ten Working Days Multiple Entry Business:	\$55	\$256.25	\$30	\$341.25

- Please add \$15 for all applications submitted that are for Non U.S. citizens.

## Validity of Visas:

- Tourist visas are valid for 6 months; Business visas are valid for 6 months or one year, for stays of 30 days.

## Jurisdiction:

- Residents of all states can be processed in Washington DC.

## Payment Options:

- Payment may be made by personal or Company check, money order or credit card (American Express, Master Card or Visa).

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1801 Columbia Rd, NW #205, Washington, DC 20009

Tel: 2020-462-5908 Fax: 202-387-5430

Email: [info@americanvisadc.com](mailto:info@americanvisadc.com)

[www.americanvisadc.com](http://www.americanvisadc.com)

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Department of Foreign Affairs  
and Trade

APPLICATION FOR ENTRY PERMIT

INSTRUCTIONS

1. Please read the notes on the rear of this form before completing the form.
2. A separate form is required for each person seeking entry to PNG who is travelling on their own passport. Where the application is in respect of a child under 16 years of age, both parents must sign the application.
3. Please write legibly or use a typewriter and answer all questions as fully as possible.
4. The completed form and the applicant's passport should be sent to one of the addresses on the reverse of this form.

OFFICE USE ONLY

Date Received:     /     /     By: \_\_\_\_\_

File No: \_\_\_\_\_ Group: \_\_\_\_\_

Receipt: \_\_\_\_\_ ICD Clear:     /     /

EPIS Registered on:     /     /

Decision: \_\_\_\_\_ /     /

Applicant Notified on:     /     /

TICK THE PURPOSE AND CIRCLE A DESCRIPTION OF YOUR VISIT TO PNG:

☐ Visitor

Tourist - Tour Package     Journalist  
Tourist - Own Itinerary     Yachtsperson  
Visiting Relative

☐ Working Resident

Businessperson/Investor  
Employment  
Working Dependant

Short-term Employment  
Consultant/Specialist  
Dependant of Citizen

☐ Business

Short-term Multiple Entry

☐ Student

Formal Education

Occupational Trainee

☐ Entertainer

Commerical:

Film-maker

Comedian

Musician

Charity:

Gospel Group

Cultural Exchange

☐ Special Exemption

Foreign Official

Aid Worker/Volunteer

Film-maker (Non-commercial)

Emergency Relief Worker

Medical

Melanesian Spearhead

Diplomat

Researcher/Academic

Religious Worker

Sportsperson

Domestic Worker

☐ Accompanying another applicant as a dependant on my own passport

Days:

Months:

Years:

HOW LONG DO YOU WISH TO STAY IN PNG:

or

or

PERSONAL DETAILS:

Family Name

Given Names

Date of Birth

Day     Month     Year

Sex

☐ Male

☐ Female

Marital Status

☐ Never Married

☐ Widowed

☐ Married

☐ Divorced

☐ De facto

Country of Birth

Nationality

Passport Number

Expiry Date

Day     Month     Year

Occupation

Passport Issue Date

Day     Month     Year

Passport Issuing Place

Passport Issuing Authority

TRAVEL ARRANGEMENTS:

Name of Vessel/Flight

Departure to PNG

Port:

Date:

Day     Month     Year

Arrival in PNG

Port:

Date:

Day     Month     Year

**For entry for the purposes of employment:**

Please attach copies of the following documents:

- ☐ A letter of offer of employment from your PNG sponsor.
- ☐ The letter of approval of your work permit, including the work permit number, position number and expiry date.
- ☐ A certificate of good health from a registered doctor, a recent chest X-ray, and the results of a recent HIV test.
- ☐ A statement of your good character from your local police authorities.

**For all other types of entry:**

How will you be funding your stay in PNG?

- ☐ Salary
- ☐ Company sponsor
- ☐ Own funds
- ☐ Family

If you have ever changed your name, are known by an alias, or own another passport, please provide details:  
PREVIOUS NAME/ALIAS DETAILS:

Family Name                      Given Names                      Date of Birth                      Sex                      Marital Status

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**OTHER PASSPORTS:**

Country of Issue                      Passport Number                      Passport Expiry Date

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**ORGANISATIONAL SPONSOR:**

Organisation Name                      Agent

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Contact Address Number and Street

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Suburb/Town                      State/Province                      Postcode

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Country                      Business Telephone                      Facsimile

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Have you visited PNG before: ☐ Yes                      ☐ No

If yes, please give details of your last visit

Date                      Purpose of visit                      Duration of visit                      Address during stay

Day      Month      Year			
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Have you been convicted of a criminal offence: ☐ Yes                      ☐ No

If yes, please give details of the date, nature of offence, place of conviction and the penalty imposed.

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Have you been deported from, or refused entry to Papua New Guinea, or any other country: ☐ Yes                      ☐ No

If yes, please give details.

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Have you been a patient in a mental home/institution, or do you suffer from a disease which may constitute a health risk to Papua New Guinea: ☐ Yes                      ☐ No

If yes, please give details.

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**ADDRESSES:****RESIDENTIAL:**

Number and Street

Suburb/Town

State/Province

Postcode

Country

Home Telephone

Business Telephone

**PNG:**

Number and Street

Town/Village

Province

Postal Address

Home Telephone

Business Telephone

**EMERGENCY CONTACT:**

Family name

Given Names

Relationship to Applicant

Contact Address Number and Street

Suburb/Town

State/Province

Postcode

Country

Home Telephone

Business Telephone

**DECLARATION:**

By signing this form, I,..... declare that the information provided on the form is true and correct, and that I have disclosed all information that may be relevant to determining whether I should be granted an entry permit to travel to and stay in Papua New Guinea.

**PHOTOGRAPH**

Signature of Applicant/Parents/Guardian

Date: / /

**PLEASE READ THESE NOTES CAREFULLY BEFORE FILLING IN THE APPLICATION FORM.**

**GENERAL:**

Papua New Guinea welcomes tourists and visitors. Our country is a rapidly developing country and has great need of skilled people to help in its development. This country has its own immigration and labour legislation, the administration of which is the responsibility of the Ministers of the Papua New Guinea National Parliament.

All persons entering Papua New Guinea must have a valid permit and passport to enter. Permits are issued only for the purpose and period stated in the application.

The main conditions for issue of permits that are common to all applicants are that they must have accommodation available, be not adversely recorded from a security point of view, be of good character, and be physically and mentally healthy.

An entry permit may be cancelled at any time.

**TOURISTS/VISITORS**

Tourists and visitors can obtain entry permits for up to two months, provided they satisfy the general conditions mentioned above and

- (a) have a return or onward airline ticket to a destination beyond Papua New Guinea and authority to enter therein;
- (b) have funds to maintain themselves (K300.00 a month) or will be maintained by relatives;
- (c) they do not engage in any form of employment whether paid or unpaid; and,
- (d) any other conditions that may be imposed on arrival.

**OTHER NON-WORKING ENTRANTS**

Persons entering for entertainment, research, filming, journalism, aid or religious purposes must state the

purpose of their visit when lodging the request for an entry permit. This statement must be supported, in writing, by a sponsor in PNG.

**ENTRY FOR EMPLOYMENT**

Papua New Guinea regulates entry of immigrants seeking employment in the country.

Under the *Employment (Training and Regulations) Act 1971*, which is administered by the Department of Labour and Employment, an immigrant cannot engage in any form of employment whether paid or unpaid, unless prior approval is given by the Department of Labour and Employment to the prospective employer, upon written request.

An immigrant who is employed or accepts employment without approval by the Department of Labour and Employment, becomes a prohibited immigrant and is liable for prosecution and deportation. Regular inspections are carried out by inspectors under the Act in Papua New Guinea to ensure these requirements are observed.

**WARNING:**

Persons who do not observe the following requirements are liable to heavy penalties under Papua New Guinea Immigration Law.

- 1) Entry permit holders must ensure that they always have a valid permit and passport. Holders of expired or cancelled entry permits are prohibited immigrants and may be deported.
- 2) The *Migration Act 1976* lays down penalties for persons who deliver or otherwise furnish for official purposes of the government, documents containing information or statements that are false or misleading.

**ADDRESSES:**

**AUSTRALIA:** *Queensland:*  
Papua New Guinea Consulate  
15 Lake Street  
PO Box 8114  
CAIRNS QLD 4870

*OR:*  
PNG Consulate General  
99 Creek Street  
PO Box 220  
BRISBANE QLD 4001

*Australian Capital Territory:*  
PNG High Commission  
39-41 Forster Crescent  
PO Box E 432  
PARKES ACT 2600

*New South Wales and all other States:*  
PNG Consulate General  
100 Clarence Street  
PO Box 4201  
SYDNEY NSW 2001

**NEW ZEALAND:**  
PNG High Commission  
279 Willis Street  
PO Box 197  
WELLINGTON

**JAPAN:**  
Papua New Guinea Embassy  
Mita Kokusai Building 3F 313  
4-28 Mita 1-Chome  
TOKYO

**THE PHILIPPINES:**  
Papua New Guinea Embassy  
280 Magnolia Street  
Dasmarianas Village  
MAKATI METRO MANILA

**SOLOMON ISLANDS:**  
Papua New Guinea High Commission  
PO Box 1109  
HONIARA

**FIJI:**  
Papua New Guinea Embassy  
PO Box 2447  
SUVA

**UNITED KINGDOM:**  
Papua New Guinea High Commission  
14 Waterloo Place  
LONDON SW1R 4AR

**EUROPEAN COMMUNITY:**  
Papua New Guinea Embassy  
Avenue De Tervuren, 430  
1150 BRUSSELS

**SINGAPORE:**  
Papua New Guinea High Commission  
300 Beach Road #31-05  
The Concourse  
SINGAPORE 0719

**USA:**  
Papua New Guinea Embassy  
1615 New Hampshire Avenue  
Suite 300  
WASHINGTON DC 20009

**INDONESIA:**  
Papua New Guinea Embassy  
Panin Bank Centre, 6th Floor  
Jalan Jendral Sudirman 1  
JAKARTA 10270

**MALAYSIA:**  
Papua New Guinea High Commission  
No. 5 Jalan U Thant  
55000 KUALA LUMPUR

**ALL OTHER COUNTRIES:**  
The nearest Australian  
Diplomatic Mission