



Potomac Association of Housing Cooperatives (PAHC)



*2013 Annual Conference
Grand Hotel
Ocean City, MD*

April 25-27, 2013



**2100 Baltimore Avenue City
Ocean City, Maryland 21842
Phone: 410-289-6191**

Conference Registration

Cooperative Name_____

Address_____

City_____State_____Zip_____

Please make copies for additional registrants

Name	Title	Name	Title
Attendee_____	_____	Attendee_____	_____
Attendee_____	_____	Attendee_____	_____
Attendee_____	_____	Attendee_____	_____
Attendee_____	_____	Attendee_____	_____

POSTMARKED ON/BEFORE * POSTMARKED AFTER
4/1 4/1

☐ Full Conference \$275.00 \$325.00
(Includes Thursday Meet & Greet, Friday Breakfast/Lunch/Training Sessions,
Saturday Breakfast/ Training sessions/dinner&dance)

☐ All Day Friday \$125.00 \$175.00
(Includes Friday Breakfast/Lunch/Training Sessions)

☐ All Day Saturday \$125.00 \$175.00
(Includes Saturday Breakfast/ Training sessions/dinner&dance)

Optional Events

<input type="checkbox"/> Thursday Meet/Greet	\$ 40.00	\$45.00
<input type="checkbox"/> Friday Breakfast	\$ 25.00	\$30.00
<input type="checkbox"/> Friday Lunch	\$ 45.00	\$50.00
<input type="checkbox"/> Saturday Breakfast	\$ 25.00	\$30.00
<input type="checkbox"/> Saturday Dinner&Dance	\$ 65.00	\$70.00

Cancellation Policy: To receive a full refund, PAHC must receive a written request postmarked no later than April 1, 2013. A \$50.00 handling fee per registrant will be charged against cancellations postmarked by April 5, 2013. **NO REFUNDS WILL BE GIVEN FOR CANCELLATIONS POSTMARKED AFTER April 12, 2013.**

PLEASE MAKE CHECKS PAYABLE TO PAHC AND MAIL WITH YOUR LIST OF ATTENDEES TO:

PAHC
Baltimore, MD 21231
1739 E. Fairmount Avenue
For additional inquiries, please call:
Melinda Rickey: 410-276-1008 or 410-852-2085
Annie Hill: 202-744-4356

AGENDA

THURSDAY, APRIL 25, 2013

****6:00 – 8:00 p.m. Meet & Greet – A Networking Experience**

FRIDAY, APRIL 26, 2013

Morning

****7:00 a.m. - 8:30 a.m. Registration & Breakfast**

****8:30 a.m. - 9:00 a.m. General Assembly**

****9:00 a.m. - 10:30 a.m. What Is Good Management?**

****9:00 a.m. - 10:30 a.m. Maintenance ABCs**

****10:30 a.m. - 12:00 p.m. Customer Service**

****10:30 a.m. - 12:00 p.m. HVAC**

****12:00 – 1:00 p.m. LUNCH (Co-op Pride Day-Strut your Stuff)**

Afternoon

****1:30 - 3:30 p.m. New Board Training:
Directors Roles and Responsibilities/
The Many Responsibilities of the Board President**

****1:30 - 2:30 p.m. OSHA : Occupational
Safety & Health
Standards**

****2:30 - 3:30 p.m. REAC Inspection**

****DINNER ON YOUR OWN****

SATURDAY, April 27, 2013

****9:00 – 11:45 a.m. – Fair Housing**

****12:00 p.m. – 1:00 p.m. Annual Meeting**

****1:00-2:00 Board of Directors Meeting**

****LUNCH ON YOUR OWN****

YOUR TIME TO ENJOY OCEAN CITY UNTIL WE GET TOGETHER AT 7:00 p.m.

Evening

7:00 – 11:00 p.m. Dinner & Dance

****NOTICE: Trainers, topics and time subject to change without notice.**

HOTEL

Please make overnight accommodation, directly with the Grand Hotel.

Accommodations

\$109.00 per night. Tax not included.

(Rates good from 1/01/13 - 03/26/13).



Grand Hotel

Name _____

Organization _____

Address _____

City/State/Zip _____

Arrival date _____ Departure date _____

Type/Number of room(s) _____

Smoking _____ Non-Smoking _____

Reservations guaranteed by:

____ Check ____ Credit Card ____ American Express ____ Visa ____ Master Card

Card number: _____

Expiration date: _____ Daytime phone (____) _____

Signature: _____

Mail a completed copy of this form together with your deposit check to:

Grand Hotel
2100 Baltimore Avenue City
Ocean City, Maryland 21842
Phone: 410-289-619

REMINDER! REMINDER! REMINDER!

CONFERENCE ANNUAL TRADITION

FRIDAY IS “CO-OP PRIDE” DAY

DON'T FORGET TO BRING YOUR CO-OP

LOGO ITEMS TO WEAR (T-SHIRT, CAP/HAT, SWEAT SUIT, ETC.)



SO YOU CAN STRUT OUR STUFF

AND REPRESENT YOUR CO-OP DURING PAHC TRADITIONAL

ANNUAL “CO-OP PRIDE/STRUT YOUR STUFF” PARADE

WHEN YOUR CO-OP NAME IS CALL

**THIS IS THE TIME YOUR GROUP STRUT YOUR STUFF TO THE
MUSIC**

IT'S GREAT FUN!!!