



## ***Potomac Association of Housing Cooperatives (PAHC)***



***2014 Annual Conference  
Ramada Plaza Hotel  
Nags Head Beach  
April 24-26, 2014***



**1701 S. Virginia Dare Trail  
Kill Devil Hills/Nags Head, NC 27948  
Phone: 252-441-2151**

# HOTEL

Please make overnight accommodation, directly with the Ramada Plaza Hotel.

## ***Accommodations***

**\$115.00 per night. Tax not included.**

(Rates good from 1/01/14 - 03/15/14)



## **Ramada Plaza Hotel**

Name \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Arrival date \_\_\_\_\_ Departure date \_\_\_\_\_

Type/Number of room(s) \_\_\_\_\_

Smoking \_\_\_\_\_ Non-Smoking \_\_\_\_\_

## **Reservations guaranteed by:**

\_\_\_ Check \_\_\_ Credit Card \_\_\_ American Express \_\_\_ Visa \_\_\_ Master Card

Card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Daytime ph. (\_\_\_\_) \_\_\_\_\_

Signature: \_\_\_\_\_

**Mail a completed copy of this form together with your deposit check to:**

**Ramada Plaza Hotel**  
**1701 S. Virginia Dare Trail**  
**Kill Devil Hills/Nags Head, NC 27948**  
**Phone: 252-441-2151**

# **AGENDA**

## **THURSDAY, APRIL 24, 2014**

**\*\*6:00 – 8:00 p.m. Meet & Greet – A Networking Experience**

## **FRIDAY, APRIL 25, 2014**

### **Morning**

**\*\*7:00 a.m. - 8:30 a.m. Registration & Breakfast**

**\*\*8:30 a.m. - 9:00 a.m. General Assembly**

**\*\*9:00 a.m. - 11:30 a.m. Understanding Your Coop Financial ABCs**

**\*\*9:00 a.m. - 11:30 a.m. Board & Committee**

**\*\*12:00 – 1:15 p.m. LUNCH (Co-op Pride Day-Strut your Stuff)**

### **Afternoon**

**\*\*1:30 – 3:30 p.m. Customer Service**

**\*\*1:30 - 3:30 p.m. OSHA: New Standards**

**\*\*DINNER ON YOUR OWN\*\***

## **SATURDAY, April 26, 2014**

### **Morning**

**\*\*7:00 a.m. - 8:30 a.m. Registration & Breakfast**

**\*\*9:00 - 11:45 a.m. - Fair Housing**

**\*\*12:00 - 1:00 p.m. - Annual Meeting**

**\*\*1:00-2:00 p.m. - Board of Directors Meeting**

**\*\*LUNCH ON YOUR OWN\*\***

**YOUR TIME TO ENJOY NAGS HEAD UNTIL WE GET TOGETHER AT 7:00 p.m.**

### **Evening**

**7:00 – 11:00 p.m. Dinner & Dance (Casual Black & White Affair)**

**\*\*NOTICE: Trainers, topics and time subject to change without notice.**

## Conference Registration

Cooperative Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Please make copies for additional registrants**

	<i>Name</i>	<i>Title</i>
Attendee	_____	_____

Attendee	_____	_____
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Attendee	_____	_____
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Attendee	_____	_____
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### POSTMARKED ON/BEFORE \* POSTMARKED AFTER

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4/1

<input type="checkbox"/> Full Conference	\$275.00	\$325.00
(Includes Thursday Meet & Greet, Friday Breakfast/Lunch/Training Sessions, Saturday Breakfast/ Training sessions/dinner&dance)		

<input type="checkbox"/> All Day Friday	\$125.00	\$175.00
(Includes Friday Breakfast/Lunch/Training Sessions)		

<input type="checkbox"/> All Day Saturday	\$125.00	\$175.00
(Includes Saturday Breakfast/ Training sessions/dinner&dance)		

#### Optional Events

<input type="checkbox"/> Thursday Meet/Greet	\$ 30.00	\$35.00
<input type="checkbox"/> Friday Breakfast	\$ 15.00	\$20.00
<input type="checkbox"/> Friday Lunch	\$ 30.00	\$35.00
<input type="checkbox"/> Saturday Breakfast	\$ 15.00	\$20.00
<input type="checkbox"/> Saturday Dinner&Dance	\$ 65.00	\$70.00

**Cancellation Policy:** To receive a full refund (less \$25.00 processing fee) per registrant, PAHC must receive a written request postmarked no later than March 31, 2014. A \$50.00 processing fee per registrant will be charged against cancellations postmarked by April 4, 2014. **No refunds will be given for cancellations postmarked after April 11, 2014.**

**PLEASE MAKE CHECKS PAYABLE TO PAHC AND MAIL WITH YOUR LIST OF ATTENDEES TO:**

PAHC, 1739 E. Fairmount Avenue, Baltimore, MD 21231

**For additional inquiries, please call:**

**Melinda Rickey:** 410-276-1008 or 443-602-1033

**Annie Hill:** 202-744-4356