

## PA-600L Checklist

Consumer Name: \_\_\_\_\_

Date: \_\_\_\_\_

Record Number: \_\_\_\_\_

You must provide verification of the entire checklist (#1 through #11). The County Office of Assistance checks all information for accuracy, so it is important to answer each question on the PA-600L application with accurate information.

- 1) Verification of **ALL** income: YOUR INCOME and SPOUSES INCOME (i.e.) pay stubs from employment for the past 30 days, social security benefits, pensions, retirement annuities, veterans, railroad, interest, rental and self-employment (tax forms).
- 2) Copy of FRONT AND BACK OF HEALTH INSURANCE CARDS such as: Medicare, Blue Cross/Blue Shield, Keystone 65, AARP, etc. and a copy of the latest receipt of any medical insurance premium paid.
- 3) Copy of picture ID and Social Security Card (copies are acceptable).  
\*Social Security can be reached at 1-800-772-1213.  
If you are deaf or hard of hearing you may call the TTY number at 1-800-325-0778.  
Request a Social Security benefits letter with date of birth listed. These letters are provided at no cost.
- 4) Copy of Birth Certificate OR CITIZENSHIP DOCUMENTS if you have never been active with DPW before.
- 5) Proof of all resources (bank statements, money market, vacation and xmas club, trust funds, stocks, bonds and value of IRA/CD's, etc. for the past (6) months from the date of application. \_\_\_\_\_
- 6) Cash and Face value of all life insurance policies. The value of all policies must be verified by the insurance company.  
\*Lost insurance policy, please contact The Insurance Commission of PA at 1-877-881-6388.
- 7) Verification of dates and value of any resources that have been sold transferred, given away or disposed of within the last 60 months.
- 8) Power of Attorney
- 9) Deed to Property Fair Market Value if selling home – Residential or Non-Residential (RENTAL)  
\*To locate a lost deed and/or market value of your Delaware County home, please contact the Recorder of Deeds at (610) 891-4152.
- 10) Pre-paid funeral arrangement of burial accounts – must state (IRREVOCABLE) and deed to burial plot
- 11) Nursing home: If there is a spouse in the community, all shelter costs must be verified, i.e., rent/mortgage, taxes, utilities, homeowners insurance